

How to Obtain a Sign Language Interpreter Checklist

Who to Contact

Sign Language Interpreter Referral Service

1313 Farnam on the Mall

Omaha NE 68102-1836

Phone: (402) 595-3991 v/tty

Toll Free: 1-877-248-7836 v/tty

E-Mail Address: referral@ncdhh.state.ne.us or ostaff@ncdhh.state.ne.us

The Sign Language Interpreter Referral Service is available Monday through Friday from 8:00 am to 5:00 pm. The Referral Service is closed on the following state holidays:

- New Year's Day - January 1st
- Martin Luther King, JR Day - Third Monday in January
- President's Day - Third Monday in February
- Arbor Day - Last Friday in April
- Memorial Day - Last Monday in May
- Independence Day - July 4th
- Labor Day - First Monday in September
- Columbus Day - Second Monday in October
- Veteran's Day - November 11th
- Thanksgiving Day - Fourth Thursday in November
- Day after Thanksgiving - Friday following Thanksgiving
- Christmas Day - December 25th

The following information is needed when calling the Sign Language Interpreter Referral Service:

Date and time of the assignment: _____

Type of the assignment: _____

Location/duration of the assignment: _____

Number of deaf/hard of hearing clients: _____

Contact person's name and phone number: _____

Preferred Interpreter/Client preference: _____

Interpreters already contacted if any: _____